

Home and Community Based Services – Waiver Settings Transition Project
November 10, 2015 – 10am to 12 noon
Minutes

- Introductions:
 - Linda Bimbo, Heather Hannafin, Rosemary Simineau, Adrienne Mallinson, Cindy Gaudrealt, Kaarla Weston, Deb Fournier, Mary St. Jacques, John Richards, Lisa DiMartino, John Fenley, Jeff Dickinson, Jennifer Bertrand
- Validation Site Visits - Completed
 - A chart of the eligible sites that were used as our master list at the beginning of the process (pulled March 30, 2015) was distributed to the group and reviewed. These numbers are always changing because of various reasons, including new providers, individuals moving or passing way, people moving into new facilities, etc. These numbers will be reflected in the Statewide Transition Report that is submitted to CMS.
 - Total of 89 CFI Waiver sites are eligible for this process: 13 Adult Day, 3 Adult Family Care Residences, and 73 Residential Care.
 - Total of 1982 ABD/DD eligible sites: 1044 Community Residences, 3 Residential/Treatment Rehab Centers, 22 Community Residence (4 or more), 63 Day Services, 770 PDMS, and 80 Personal Care Services (with day service component).
 - ABD/DD (non-residential) we visited 164 out of 913 sites. While there are pockets of excellence, none of these are fully in compliance yet.
 - He-M 524 is not included in this scope, but there are other means where these family homes will be reviewed. (Service agreements get reviewed annually)
 - Some sites cannot be determined to be in compliance due to their location – on the grounds of an institution. These sites may be recommended by the State for heightened scrutiny. The State must request heightened scrutiny. The team has compiled a list and provided that to the Department, who will review. These sites were compiled by location, not by vendor.
 - There will be a toolkit developed to assist providers to come into compliance. This group will be an ongoing participant in this process. There are resources on both sides (CFI and DD/ABD) that can be used to help develop processes for all settings in order to help come into compliance. The State will also be available to assist sites to determine what will be needed at each site.
- NH flow chart
 - A chart was distributed which illustrates the State of NH's process. (see below)
 - Process for full compliance will be addressed in the Statewide Transition Plan. Some sites will need to adjust their practices in order to come into compliance. Individual sites will need to look at their present practices based on the new CMS guidelines. We will have ongoing monitoring through a number of sources

- including, certification and licensing processes, quality networks, employment groups, etc.
 - There have been ongoing meetings between the Transition Team and Licensing/Certification staff at the Department. The regulations will be changed or adjusted in order to include all the new CMS proposed changes.
 - CMS breaks down the regulations by categories. The Plan will be broken down in the same way. It will address each topic individually and include the resolution plan, as well as the State's ongoing monitoring plan.
- STP format and timelines. Linda and Mary are currently drafting the language for the first draft of the Statewide Transition Plan. CMS provided a basic element review tool (available on their website), which we are using that as a guideline when we compile our report. The first draft of this report will be provided to the Taskforce for review at the next meeting (December 9). The goal is to have a final draft completed by January 15, 2016. The deadline to submit the plan to CMS is March 31, 2016. It will be at least 100 pages long.
 - We will prepare a person-friendly, shortened version of the plan in order to present to organizations to ensure that we get feedback from as many diverse groups as possible. The report will be made widely available via websites (state, DRC, etc.), as well as written copies.
- There will be a 30-day public comment period after the Statewide Transition Plan is completed and disseminated. The STP is very prescriptive and specific. However, the Public are not restricted regarding what they can comment on. The Public can make any comments on any topic – including funding, etc. The State is required to respond to every comments – Adopted it or we did not adopt it, and here is why. All the comments and responses get submitted to CMS, who will review and respond.
- Next Meeting: December 9, 2015, 10am – 12pm, at IOD, Concord

